

## BOOKING FORM FOR WORKSHOPS FOR ADOPTION SUPPORT WORKERS

Please book me a place on the following workshop(s):

**Training Day A:** Access to birth records/birth records counselling/access to information **£150.00**   
Via Zoom 21<sup>st</sup> and 26<sup>th</sup> October 2021

**Training Day B:** Access to information for post-commencement adoptions **£150.00**   
Via Zoom 30<sup>th</sup> November and 2<sup>nd</sup> December 2021

**Training Day C:** Intermediary work with adopted adults and birth relatives **£150.00**   
Via Zoom 4<sup>th</sup> and 9<sup>th</sup> November 2021

**Training Day D:** Intermediary services for descendants and other prescribed people **£150.00**   
Via Zoom 9<sup>th</sup> and 14<sup>th</sup> December 2021

<b>Name</b>	
<b>Role</b>	
<b>Organisation</b>	
<b>Postal address</b>	
<b>Telephone</b>	
<b>E-mail address</b>	
<b>Individual requirements</b> Are there any specific requirements to enable you to participate in this session remotely?	

### PAYMENT

**BACS payment:** Lloyds Bank, Sort code: 30-15-53, Account no: 02051201

OR

By invoice:

<b>Contact name</b>	
<b>Purchase Order No.</b>	
<b>Contact address</b>	
<b>Contact email and telephone</b>	

### TERMS AND CONDITIONS

1. Once you have received confirmation of your place your fee cannot be refunded if you are unable to attend, however, you are welcome to allocate your place to another colleague.
2. We reserve the right to cancel a workshop, in which case a place will be offered to you on the re-scheduled workshop.
3. Payment must be received in advance of attendance at a training event.

**I have read and accept the terms and conditions of this booking**

Signed \_\_\_\_\_ Date \_\_\_\_\_

Please return your completed form via e-mail to [jean2020@milsteds.plus.com](mailto:jean2020@milsteds.plus.com)